KİPAŞ AND ITS ENTITIES

LAW ON THE PROTECTION OF PERSONAL DATA APPLICATION FORM

Personal data owners (hereinafter referred to as “Applicants’’) who are defined as the relevant people in Law on Protection of Personal Data no. 6698 (“KVKK”) are entitled to certain rights regarding the processing of their personal data in the 11th article of the Law.

Pursuant to the 1st paragraph of 13th article of the KVKK; the applications regarding these rights must be made in written or through other means determined by the Board of Personal Data Protection ("Board”) to be submitted to our Company that is responsible for the data.

Within this framework, the applications to be made ‘’in written’’ to our Company must be sent with this form and;

- Applicant’s personal application,
- Trough Notary Public,
- Secure Electronic Signature (by sending via Registered Electronic Mail Adress (KEP)) The following information is provided on the basis of the written application regarding the ways of submitting the written applications.

Application Method	**Address of Application**	**Information within the structure**
Personal Application (The applicant himself/ herself comes and applies with a document proving his identity)	Karacasu Karaziyaret Mah. Fatih Sultan Mehmet Cad. No:1/A Dulkadiroğlu KAHRAMANMARAŞ	"Request of information as per Law on Personal Data Protection” to be written on the envelope.
Through Notary Public	Karacasu Karaziyaret Mah. Fatih Sultan Mehmet Cad. No:1/A Dulkadiroğlu KAHRAMANMARAŞ	"Request of information as per Law on Personal Data Protection” to be written on the notification envelope.
Secure Electronic Signature (by sending via Registered Electronic Mail (KEP))	kipasiplik@hs03.kep.tr kipasmensucat@hs03.kep.tr kipassigorta@hs03.kep.tr kipastarim@hs03.kep.tr kipaspazarlama@hs03.kep.tr kcscimento@hs03.kep.tr bozkurt@hs03.kep.tr kipasholding@hs03.kep.tr kipasegitim@hs03.kep.tr kiperelektrik@hs03.kep.tr karenelektrik@hs03.kep.tr	"Request of information as per Law on Personal Data Protection” to be written on the subject part of e-mail.

	kipasket@hs03.kep.tr hanbey@hs03.kep.tr oksuzleriplik@hs03.kep.tr kipaskagit@hs03.kep.tr kipashavacilik@hs03.kep.tr simkozamagazacilik@hs03.kep.tr gumuserleriplik@hs03.kep.tr maren@hs03.kep.tr batikipas@hs03.kep.tr knadvanced@hs03.kep.tr	
Delivery to our company's KVKK contact address	uyumluluk@kipas.com.tr	"Request for Information within the context of the Law on Protection of Personal Data" must be written in the subject part of the email.

Your applications that are submitted to us shall be replied within thirty days at the latest following the delivery according to the nature of the request as per the 2nd paragraph of article 13 of the Law. Our replies have been sent in writing or electronically in pursuant to article 13 of the "KVKK".

A. Contact Information of Applicant:

Name:	
Surname:	
TR Identification Number:	
Phone Number:	
Electronic Mail Address : (For applications to be answered via mail (KEP) address)	
Address:	

B. **Please indicate your relations with our company.** *(Such as employee, old employee, supplier,* subcontractor*, third company employee)*

• Employee • Subcontractor	• Supplier • Others:
The unit you have communicated within the Company:	
Subject:	

Please specify in detail your request under Law on Protection of Personal Data no. 6698 ("KVKK"):

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Please choose the method of notification for receiving our reply to your request:

- I would like the reply to be delivered to my address
- I would like the reply to be delivered to my KEP e-mail address.
- I would like to receive it by hand.

In case of receipt by proxy, it is required to have a notarized power of attorney or certificate of authorization.

This application form is drafted in order to respond to your request correctly and in due time by determining your relationship with our Company and, if any, your personal data processed by our Company in precise. Our company reserves the right to request additional document and information (Copy of Identification Card or Driver's License, etc.) for the purpose identification and authorization check, in order to eliminate the legal risks from illegal and unjust data sharing and especially ensuring the security of your personal data.

If the information you conducted within the scope of the form is not correct or up-to-date or in case of an unauthorized application, our company declines any responsibility arising from the requests regarding the incorrect information or unauthorized application. You hold all the responsibility arising from illegal, misleading, or incorrect applications.

Name of Applicant (Data Owners) :

Surname :

Application Date :

Signature :

ENTITIES OF KİPAS

BATI KİPAŞ KAĞIT SANAYİ VE TİCARET ANONİM ŞİRKETİ
BOZKURT KONFEKSİYON SANAYİ A.Ş
KAREN KAHRAMANMARAŞ ELEKTRİK ÜRETİM ANONİM ŞİRKETİ
KÇS K.MARAŞ ÇİMENTO BETON SANAYİ VE MADENCİLİK İŞLETMELERİ A.Ş
KET KİPAŞ ELEKTRİK ENERJİSİ TOPTAN SATIŞ TİCARET ANONİM ŞİRKETİ
KİPAŞ HAVACILIK KARGO TAŞIMACILIK VE TİCARET ANONİM ŞİRKETİ
KİPAŞ KAĞIT SANAYİ İŞLETMELERİ A.Ş
KİPAŞ KAHRAMANMARAŞ İPLİK PAMUK TİCARET VE SANAYİ A.Ş
KİPAŞ MENSUCAT İŞLETMELERİ A.Ş
KİPAŞ ÖZEL EĞİTİM VE ÖĞRETİM HİZMETLERİ A.Ş
KİPAŞ PAZARLAMA VE TİCARET A.Ş
KİPAŞ SİGORTA ARACILIK HİZMETLERİ ANONİM ŞİRKETİ
KİPAŞ TARIM İŞLETMELERİ SANAYİ VE TİCARET A.Ş
KİPER ELEKTRİK ÜRETİM ANONİM ŞİRKETİ
MAREN MARAŞ ELEKTRİK ÜRETİM SANAYİ VE TİC. A.Ş
ÖKSÜZLER İPLİK DOKUMA VE SANAYİ YATIRIM A.Ş
HANBEY TARIM VE HAYVANCILIK İŞL. A.Ş
GÜMÜŞERLER İPLİK DOKUMA VE SANAYİ YATIRIM A.Ş
SİMKOZA MAĞAZACILIK A.Ş

KN ADVANCED MATERİALS TEKSTİL GİRİŞİM SANAYİ VE TİCARET ANONİM ŞİRKETİ
KİPAŞ TEKNOLOJİ ANONİM ŞİRKETİ
ZERK TEKNOLOJİ A.Ş